



MEMORANDUM

DATE: August 8, 2018
TO: Swim BC Club Presidents and Affiliates
FROM: Linda Metcalfe, President, Swim BC
RE: **45 day Notice - Swim BC 2018 Annual General Meeting and Awards Banquet**

The purpose of this 45-day notice is to confirm the date for the Swim BC Club Development Series, Swim BC Annual General Meeting and BC Swimming Awards Banquet.

Date: Saturday, September 22, 2018.

Times / Activities:

9:00 – 10:00 am	James Bretzlaff (Claricoast Management) – “The ‘Problem’ with Boards”
10:15 – 11:15 am	Lisa Dixon-Wells (Dare to Care) “Anti-Bullying Workshop for Parents and Volunteers.
11:30 – 12:30 pm	Club Presidents Lunch
1:00 pm	Swim BC Annual General Meeting
6:00 pm	BC Swimming Annual Awards Banquet and Hall of Fame inductions

Location: **Fairmont Chateau Whistler, 4599 Chateau Blvd, Whistler BC**

In this package you will find a Board of Directors Nomination Form; the Board of Swim BC strongly encourages interested parties wishing to participate in the leadership of Swim BC to complete the nomination process.

Please mark the date, location and time in your club calendar and plan to attend! The AGM provides membership with a strong voice and clear hand in shaping the direction of Swim BC.

A 30-day reminder will be sent August 23rd

Attachments (posted):

- AGM and Banquet Registration Form
- Board of Directors Nomination Form
- Summary of proposed Constitution and Bylaw amendments and Special Resolution
- Draft bylaws
- Swim BC Club Development Series information